

RULES FOR DETERMINING THE TRANSLATION DEADLINES

1. Deadlines for translation orders of up to 4-6 pages (1 page = up to 1,800 characters) are determined according to Section I. Your order deadlines will be calculated in working hours, with due account for the Translation Centre opening hours: from 10:00 to 20:00, Sunday day off. If you need a notarized translation, the Notary's schedule shall also be taken into account.
2. To determine the deadlines for translation orders the volume of which exceeds 4-6 pages, divide the total volume of your translation order in pages by the daily translation rate from Section II, then round up the result (in days), and add one day more.
3. Time for pick-up of ready order by the client is determined upon acceptance of the order, with due account for current technical capacity of the Translation Centre and the Notary's working schedule.
4. If difference between the actual volume of translation and the preliminary evaluation thereof is above 20% then the deadlines shall be subject to recalculation in accordance with paragraphs 1-3.

Languages		<i>Section I. Deadlines for translation orders of up to 4-6 pages (1 page=up to 1,800 characters)</i>				<i>Section II. Daily translation rates, number of pages/day</i>			
		Order volume, number of pages	non-urgent	urgent	extremely urgent	Order volume, number of pages	non-urgent	urgent	extremely urgent
1	Arabic	less than 4	from 18 hours	from 10 to 18 hours	from 4 to 10 hours	more than 4	less than 4	5-7	8-10
2	Armenian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
3	Azerbaijani	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
4	Belorussian	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
5	Bulgarian	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
6	Chinese	less than 4	from 18 hours	from 10 to 18 hours	from 4 to 10 hours	more than 4	less than 4	5-7	8-10
7	Czech	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
8	Danish	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
9	Dutch	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
10	English	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
11	Estonian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
12	Finnish	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
13	French	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
14	Georgian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
15	German	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15

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		Order volume, number of pages	non-urgent	urgent	extremely urgent	Order volume, number of pages	non-urgent	urgent	extremely urgent
16	Greek	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
17	Hebrew	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
18	Hungarian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
19	Italian	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
20	Japanese	less than 4	from 18 hours	from 10 to 18 hours	from 4 to 10 hours	more than 4	less than 4	5-7	8-10
21	Kazakh	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
22	Kirghiz	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
23	Korean	less than 4	from 18 hours	from 10 to 18 hours	from 4 to 10 hours	more than 4	less than 4	5-7	8-10
24	Latvian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
25	Lithuanian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
26	Moldavian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
27	Norwegian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
28	Polish	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
29	Portuguese	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
30	Romanian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
31	Serbo-Croatian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
32	Slovak	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
33	Slovenian	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
34	Spanish	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
35	Swedish	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
36	Tajik	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
37	Turkish	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
38	Turkmen	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12
39	Ukrainian	less than 6	from 12 hours	from 4 to 12 hours	from 2 to 4 hours	more than 6	less than 6	7-10	11-15
40	Uzbek	less than 5	from 12 hours	from 6 to 12 hours	from 3 to 6 hours	more than 5	less than 5	6-9	10-12