

CLASSIFIER OF DOCUMENTS BY COMPLEXITY LEVEL

1. Price of translation depends on complexity of a document
2. According to the complexity level, all documents are divided into the two groups:

GROUP I	
Personal documents	<ul style="list-style-type: none"> • passport, ID card • apostille • Certificate of secondary education • Supplement to Certificate of secondary education • driver's license • diplomas of secondary special and higher education, certificates of professional retraining (not accompanied by transcripts of progress grades) • seals, stamps • marriage registration certificate (issued in the Russian Federation and CIS countries) • marriage dissolution certificate (issued in the Russian Federation and CIS countries) • birth certificate (issued in the Russian Federation and CIS countries) • death certificate (issued in the Russian Federation and CIS countries) • certificates of registration or permanent residence (other than reference form No.9) • Notarial certification • student's card
GROUP II	
Personal documents	<ul style="list-style-type: none"> • application forms • reference form No.9 • diplomas, certificates of education, certificates of additional education • diplomas of secondary special and higher education, certificates of professional retraining (accompanied by transcripts of progress grades) • archive university transcript • military service record cards • employment record (entries and seals) • pensioner's certificate • diploma supplement (with transcript of progress grades) • students' grade books • police clearance certificate (certifying absence of criminal record)

	<ul style="list-style-type: none"> • driver's examination card • certificate of graduation from a driving school • disability certificate • marriage registration certificate (issued abroad the Russian Federation and CIS countries) • marriage dissolution certificates (issued abroad the Russian Federation and CIS countries) • birth certificates (issued abroad the Russian Federation and CIS countries) • death certificates (issued abroad the Russian Federation and CIS countries) • Certificates of: Chernobyl veteran, Great Patriotic War veteran, survivor of siege • certificate of marital status
Home appliances manuals	
Technical manuals	<ul style="list-style-type: none"> • regulatory technical documentation (GOSTs, OSTs, SNiPs, etc.) • project documentation • technical descriptions and specifications • manuals • drawings and diagrams • user manuals • equipment assembly, checkout instructions, and repair manuals • operation and maintenance manuals • scientific-journalistic materials (dissertations, abstracts, articles, reviews, patents, etc.)
Legal documents	<ul style="list-style-type: none"> • power of attorney
	<ul style="list-style-type: none"> • statement of claim • license • bill of indictment • court's ruling, judgement • certificate of rehabilitation • certificate of registration • constituent and statutory documents
Economic and commercial documents	
	<ul style="list-style-type: none"> • business plans, feasibility studies, tender bids • catalogs, advertising and informational materials • catalogues of equipment and materials

	<ul style="list-style-type: none"> • contract documentation • financial documents • certificates • bills, commercial invoices, sales invoices • bills of lading • customs declarations • consignment notes • commercial acts • operational business correspondence
Other documents	<ul style="list-style-type: none"> • private letters • CVs, autobiographies • articles, books • letter of recommendation • driver's medical certificate • veterinary certificates and passports for animals • death certificates with detailed medical report

3. All documents not included into the first or second category, refer to second category of complexity.
4. In exceptional cases, due to specific complexity (narrowly-specialized texts, hard-to-read and handwritten texts, handwritten hieroglyphic texts, etc.), price of translation may be 50-100% higher than the price given in the Pricelist.